



## **Project Architect**

AMDG Architects is looking for an experienced Project Architect to join their growing team.

This person will lead the design efforts of a project while assisting with technical documentation on projects. Below is a snapshot of the responsibilities:

### **Responsibilities:**

- Ownership of the drawings; translate design intent into buildable documents.
- Technical: oversee and deliver technical success for the project
- Code: identify code issues and develop a code strategy or strategies for drawings such as determining what to draw / what not to draw.
- Overseeing the clarity, legibility, and hierarchy of graphic communication, and/or developing appropriate details and selection of materials
- Specifications: manage the delivery of the information while developing mastery of the technical specifications.
- Team: manage the drawing efforts of other team members.
- Consultants: manage consultants and coordinate consultant drawings with architectural design and drawings for a well-integrated, well-coordinated overall set of drawings.
- Construction administration: review submittals and shop drawings, respond to inquiries from the contractor, visit the site, coordinate resolution of issues; attendance at OACM depending on PM / project needs.

### **Qualifications:**

- Master of architecture professional degree
- Registered architect
- 10+ years of relevant professional work experience
- Ideally experienced in both commercial and residential
- Strong technical and design architectural skills and significant project experience
- High functioning in Revit, SketchUp, and specification preparation (SpecLink)
- Interest in a variety of project types including education, workplace, medical, and residential
- Ability to plan and manage a comprehensive set of construction documents, including the coordination of all consultant work is a must.
- Technical ability in executing details in coherence to design intent
- Experience in the field during construction administration
- Strong communicator and team player / collaborative attitude
- Ability to work well with clients, consultants, and team members on multiple projects
- Ability to deliver the mission of the firm and a strong desire to learn and grow

[Click here to apply.](#) Please include your cover letter connecting your unique experience to the position, plus your resume, portfolio, and compensation requirements. Any application missing any of the requested information may not be considered.

AMDG Architects, Inc., is a fast-paced, high-touch, architectural, interiors, and site design firm in Grand Rapids, Michigan that prioritizes excellent work and unmatched client service. Our designers are 100% in-office Monday through Thursday due to our commitment to collaborative design and mentoring (working remotely on Fridays). There is some flexibility to work remotely at times for the right candidate after successful onboarding.

*No recruiters, vendors, or referrals, please. We will not respond to any solicitations.*